

**Intergovernmental  
Coordination Element  
Goals, Objectives & Policies**

# **Intergovernmental Coordination Element Goals, Objectives, and Policies**

163.3177(6)(h)

9J-5.015

## **Overall Goal**

To establish viable mechanisms among governmental, public and private entities to ensure awareness and coordination of all development activities, and to provide effective and efficient utilization of all available resources to ultimately enhance the quality of life for present and future populations.

## **Coordinate Comprehensive Plan**

### **ICE Objective 1.1**

The City of Bunnell shall coordinate comprehensive planning activities with Flagler County, the cities of Palm Coast, Flagler Beach and Marineland, and the Northeast Florida Regional Council (NEFRC).

#### **ICE Policy 1.1.1**

When considering comprehensive plan amendments the City shall review the Flagler County, Palm Coast, Flagler Beach and Marineland comprehensive plans, as applicable.

#### **ICE Policy 1.1.2**

The City shall review and compare municipal and Flagler County land development regulations applicable to respective adjacent lands for compatibility and for conflict with growth management goals, objectives and policies.

#### **ICE Policy 1.1.3**

The City shall participate in the NEFRC's Strategic Regional Policy Plan review and update process as mandated by state statute.

## **Impacts of Development**

### **ICE Objective 1.2**

#### **9J-5.015(3)(b)(2)**

The City shall ensure that the impacts of development proposed in the City's comprehensive plan are coordinated with adjacent municipalities, Flagler County, the Flagler County School Board, the NEFRC's Strategic Regional Policy Plan, and the state.

#### **ICE Policy 1.2.1**

The City shall notify Flagler County and adjacent municipalities as part of the development review process when impacts of a development may impact those jurisdictions.

#### **ICE Policy 1.2.2**

#### **163.3177(6)(h)(1)**

The City shall coordinate with the NEFRC and other applicable governmental agencies when developments requiring Chapter 380, Florida Statutes review are within the City's jurisdiction.

#### **ICE Policy 1.2.3**

#### **163.3177(6)(h)(1)**

The City shall coordinate transportation planning activities with the Florida Department of Transportation (FDOT), NEFRC, Flagler County and the adjacent municipalities to protect and preserve necessary future rights-of-way.

#### **ICE Policy 1.2.4**

#### **9J-5.015(3)(c)(1)**

The City shall coordinate planning activities with the FDOT, the Florida Department of Agriculture, the NEFRC, and Flagler County to establish mechanisms for delineation and adoption of corridor roadway systems in and around the City of Bunnell.

## **Coordinate Level of Service (LOS) Standards**

### **ICE Objective 1.3**

#### **9J-5.015(3)(b)(3)**

The City shall implement formal and informal process, memorandums of agreement and coordination mechanisms that establish appropriate level of service standards, consistency and compatibility between the City's adopted comprehensive plan and the mandated plans and legislated activities of federal, state and regional governments or agencies empowered with

jurisdictional and quasi-jurisdictional authority and/or service facility provision and maintenance responsibility.

**ICE Policy 1.3.1**

The City shall coordinate with the Flagler County and the FDOT to establish concurrency management mechanisms that will provide consistent LOS standards to be maintained on major roadways in and around the City of Bunnell.

**ICE Policy 1.3.2**

The City will coordinate adopted solid waste LOS standards with Flagler County.

**ICE Policy 1.3.3**

The City shall coordinate with St. Johns River Water Management District (SJRWMD), Florida Department of Environmental Protection (FDEP), Federal Emergency Management Agency (FEMA) and other appropriate state and federal agencies that have jurisdictional authority or responsibility in the City to ensure water quality, stormwater drainage and flood control measures are addressed consistent with impacts of development.

**ICE Policy 1.3.4**

The City in conjunction with Flagler County, SJRWMD, FDEP and other affected federal, state and local entities shall designate respective personnel to investigate and formulate planning strategies for potential placement and implementation of regional wastewater treatment facilities. [163.3177(6)(h)(1)]

**ICE Policy 1.3.5**

The City shall coordinate necessary activities with the plans, programs and administered legislative actions of FDEP and Flagler County to implement proper operation, storage and disposal of both solid and hazardous waste.

**ICE Policy 1.3.6**

The City shall coordinate appropriate activities with the FDEP, SJRWMD (including consistency with the District's ERP and CUP rules), Flagler County to effectively manage the preservation and protection of surface and ground water quality and quantity, and aquifer recharge areas.

**ICE Policy 1.3.7**

The City shall ensure that natural resources occurring in, or affecting more than one governmental jurisdiction, are effectively managed to preserve, protect, and enhance natural systems, wildlife, fisheries and habitat.

### **ICE Policy 1.3.8**

The City shall coordinate with existing resource protection plans of other government agencies and entities including the FDEP, SJRWMD, and Flagler County, as well as with nonprofit environmental organizations to appropriately conserve and manage natural areas and open space.

### **ICE Policy 1.3.9**

The City shall participate in the development of updates to the SJRWMD's Water Supply Assessment and District Water Supply Plan and in other water supply development-related initiatives facilitated by SJRWMD that affect the City.

## **Conflict Resolution**

### **ICE Objective 1.4**

#### **9J-5.015(3)(b)(2)**

The City will provide for informal or formal conflict resolution mechanisms when necessary to deal with issues of intergovernmental coordination.

#### **ICE Policy 1.4.1**

The City shall utilize the informal mediation process provided by the NEFRC for resolving conflicts with other local governments when applicable.

#### **ICE Policy 1.4.2**

The City shall provide for joint meetings of the City Commission and the Flagler County Board of County Commissioners to resolve issues relating to intergovernmental coordination.

#### **ICE Policy 1.4.3**

Through both mediation or cooperators agreements, and formal commitments the City will coordinate facility provision with and to other governmental entities, including the use of interlocal agreements (Ordinance 2007-57, adopted December 2, 2008). [**Previously Policy 5.6**]

## **Coordinate Growth Management Issues**

### **ICE Objective 1.5**

**9J-5.015(3)(b)(5)**

**9J-5.015(3)(c)(1)**

**9J-5.015(3)(c)(7)**

The City shall coordinate growth management issues transcending jurisdictional areas through cooperative communications with Flagler County and neighboring municipalities at the staff and elected official levels by presenting the City of Bunnell's concerns through documented transmittals, scheduled meetings, attendance at Flagler County and adjacent cities' public hearings, joint ad hoc technical coordination committees, execution of interlocal agreements if applicable and, where relevant, less formal communications within one year of the adoption of this element.

#### **ICE Policy 1.5.1**

**9J-5.015(3)(c)(7)**

The City shall coordinate growth management activities with Flagler County to pursue appropriate, compatible land management for areas adjacent to the City, including enclaves, to avoid conflict created by possible placement of incompatible land uses and to establish compatibility between City, county and the adjacent cities' growth management efforts.

#### **ICE Policy 1.5.2**

**9J-5.015(3)(c)(4)**

The City shall engage in mutual discussion with Flagler County, the cities of Palm Coast, Flagler Beach and Marineland to establish an annexation policy to direct an orderly and timely process of annexing unincorporated lands adjacent to the City.

#### **ICE Policy 1.5.3**

**9J-5.015(3)(c)(13)**

The City shall establish joint processes for the siting of facilities with county-wide significance, including locally unwanted land uses, such as solid waste disposal facilities.

#### **ICE Policy 1.5.4**

The City shall continue to cooperate and participate with the DCA, SJRWMD, or any other regional or local entity, including the Flagler County Water Supply Plan Cooperators group in order to plan and develop future alternative water supply sources (Ordinance 2007-57, adopted December 2, 2008).

### **ICE Policy 1.5.5**

The City will participate in the development of updates to the District's Water Supply Assessment and Water Supply Plan and in any other water supply development-related initiatives facilitated by the District that affects the City (Ordinance 2007-57, adopted December 2, 2008).

## **Housing and Recreational Facilities**

### **ICE Objective 1.6**

The City shall provide appropriate mechanisms to coordinate information and programs for the provision of housing and recreational facilities.

#### **ICE Policy 1.6.1**

The City shall solicit recommendations and assistance from various public agencies and quasi-public organizations such as the Florida Department of State, Division of Historic Resources, the Florida Department of Community Affairs (DCA), HUD, Florida Department of Children & Families, Flagler County Housing Authority and Flagler County Chamber of Commerce to assist in program funding, identification of structures and areas to be preserved for historical purposes, and identification of potential areas to be recommended for future community revitalization type actions.

#### **ICE Policy 1.6.2**

The City shall continue both formal and informal communication with appropriate state and regional agencies, such as the DCA and the NEFRC, to sustain availability of information on specific programs, projects, and legislation pertinent to local governments and to provide technical assistance for potential grants and Development of Regional Impact (DRI) reviews.

#### **ICE Policy 1.6.3**

The City shall continue to coordinate with officials of the Flagler County School Board to ensure provision and availability of necessary infrastructure and utilities consistent with location and construction of new educational facilities and/or improvements to existing facilities.

#### **ICE Policy 1.6.4**

The City shall engage in efforts with Flagler County and the Flagler County School Board for procurement, operation and maintenance of parks and recreation facilities.

### **ICE Policy 1.6.5**

The City shall continue to cooperate with state agencies in identifying programs and funding sources to promote further development of community parks, open space and recreation facilities.

### **ICE Policy 1.6.6**

The City shall continue to cooperate with state agencies as well as with nonprofit environmental organizations in identifying programs and funding sources to promote further development of community parks, open space and recreation facilities and to coordinate with them in effectively managing existing natural areas and open space.

## **School Coordination**

### **ICE Objective 1.7**

**9J-5.015(3)(b)(6)**

**9J-5.015(3)(c)(12)**

The City of Bunnell will coordinate with the Flagler County School Board with regard to school siting criteria, collocation of facilities and planning coordination within one year of the adoption of this element.

### **ICE Policy 1.7.1**

**9J-5.015(3)(b)(6)**

The City and the Flagler County School Board shall discuss and coordinate development plans for expansion of existing schools or development of new education facilities within the City to assure such activities are consistent with growth management directives established within the City's comprehensive plan. Issues shall include the impacts of facilities on adopted LOS standards established for public school facilities, transportation, potable water, wastewater, drainage and solid waste services.

### **ICE Policy 1.7.2**

**9J-5.015(3)(c)(12)**

The City shall provide the Flagler County School Board with information regarding proposed new developments to assist its efforts in planning new schools and to solicit its review comments.



**ICE Policy 1.7.3**

The City shall abide by and enforce the interlocal agreement between the City and the Flagler County School Board to require cooperation in terms of population projection and school siting. [9J-5.015(3)(c)(12)]

**ICE Policy 1.7.4**

The Flagler County School Board shall provide facilities plans and population projections on an annual basis to ensure that consistency is maintained between the two.

**ICE Policy 1.7.5**

The Flagler County School Board shall provide the City with any plans to site schools within the corporate limits.

**ICE Policy 1.7.6**  
**9J-5.015(3)(c)(12)**

The City shall provide to the Flagler County School Board all applications for land use plan amendments that have the potential of increasing residential density and that may affect student enrollment, student enrollment projections or school facilities.

**ICE Policy 1.7.7**

The City will shall coordinate with Flagler County, Flagler County School Board and the municipalities of Flagler County to meet at least annually as outlined in the interlocal agreement between Flagler County, Flagler County School Board and municipalities for school facilities planning and siting, and will hear reports and discuss issues concerning school concurrency.

**ICE Policy 1.7.8**  
**9J-5.015(3)(c)(14)**

The City shall coordinate with the staff of Flagler County, the municipalities of Flagler County, and the Flagler County School Board, to meet at least quarterly, as outlined in the interlocal agreement between Flagler County, Flagler County School Board and the municipalities of the county, for school facilities planning and siting, to discuss issues concerning school concurrency. These issues shall include but not be limited to land use, school facilities planning, including such issues as population and student projections, level of service, capacity, development trends, school needs, co-location and joint use, and ancillary infrastructure improvements needed to support schools and ensure safe student access. The Flagler County School Board staff shall be responsible for making meeting arrangements.

**ICE Policy 1.7.9**

The City will provide full cooperation and coordination with the Flagler County School Board, as needed, to coordinate planning activities and maximize the use of available public facilities.

**ICE Policy 1.7.10**

The City will pursue formalization of existing agreements with the Flagler County School Board for the use of school facilities for recreation services and activities. Agreements should establish a level of service ratio to determine the maximum allowable use of the facilities for public access to optimize the use of the facilities and to help the City determine its long-term recreation needs.

City of Bunnell Intergovernmental Coordination Element  
Goals, Objectives and Policies Adopted June 27, 2011  
Ordinance 2010-07 unless otherwise indicated

**Table 1: Effectiveness of Existing Coordination Mechanisms**

Partners	City of Bunnell – Participating Department(s)	Mechanism	Issue(s)	Related Comprehensive Plan Element	Effectiveness
Palm Coast Flagler County	Community Development City Manager's Office	Planning Technical Advisory Team	Annexations, site plans, subdivisions, zoning, and comprehensive plan amendments	Future Land Use	The agreement is too recent to evaluate.
Palm Coast Flagler County Flagler County Airport	Community Development	Airport Master Plan	Sound/noise management and economic development opportunities	Future Land Use, Transportation	The master plan is complete and the coordination is effective.
Palm Coast Flagler County Flagler Beach Marineland	Community Development Public Works	Intergovernmental Forum	Countywide drainage	Infrastructure, Conservation	This is an ongoing effort that has proven effective, especially in light of Bunnell's drainage concerns.
SJRWMD Palm Coast Flagler County DeLand Dunes CDD Leesburg Marion County Mount Dora St. Johns County	Community Development Utilities	Coquina Coast Desalination Project	Alternative supply of potable water	Infrastructure, Conservation	This partnership is in its early stages and is somewhat effective. The City was at the table for the initial planning phases, but has since withdrawn.
Flagler County	Community Development	Evaluation and Appraisal Report Process	Growth management	All	This is an informal cooperation born out of Bunnell's annexation of large portions of County land. It is effective for the purpose of sharing information and comparing policies.
Flagler County	City Engineer Public Works City Manager's Office	Local Option Gas Tax	Funding and administration	N/A	This is an effective partnership providing administrative services and revenue to the City.
Flagler County	Public Works City Manager's Office	Fire Protection Services	Public safety	N/A	This is an effective partnership that protects residents and helps fulfill the City's public safety responsibilities.
Flagler County	Community Development Administration Public Works	Carver Gym	Recreation	Future Land Use, Recreation	This is a recent goal. This is an effective partnership that helps the community, and is coordinated with the School Board.
Flagler County School Board	Community Development	Interlocal Agreement	School capacity, new construction, level of service	All	This is a relatively new agreement. Its effectiveness will be easier to evaluate as new residential development occurs.

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**Table 1 (cont.): Effectiveness of Existing Coordination Mechanisms**

Partners	City of Bunnell – Participating Department(s)	Mechanism	Issue(s)	Related Comprehensive Plan Element	Effectiveness
Florida Department of Transportation	Community Development Public Works	Maintenance Agreement	Maintenance of almost all state and county roads	N/A	This is an effective partnership that provides revenue to Bunnell.
SJRWMD	Community Development Public Works	State Regulatory Agency	Environmental permitting regulation of potable water, wetlands, and impacts to natural systems	Infrastructure, Conservation	This is an effective partnership for the City. At present, Bunnell is not able to perform the detailed analysis necessary for this level of permitting and regulation.
Florida Department of Environmental Protection	Community Development Public Works Utility	State Regulatory Agency	Environmental permitting, land acquisition and management, air quality, surface and ground water quality, resource protection	Infrastructure, Conservation	This is an effective partnership for the City. At present, Bunnell is not able to perform the detailed analysis necessary for this level of permitting and regulation.
Department of Community Affairs	Community Development	State Regulatory Agency	Growth management, affordable housing	All	This partnership is somewhat effective. The City has worked with DCA on challenging issues over the last three years.
Florida Fish and Wildlife Conservation Commission	Community Development	State Regulatory Agency	Environmental regulation, conservation, resource protection	Future Land Use, Conservation, Recreation and Open Space	This is an effective partnership for the City. At present, Bunnell is not able to perform the detailed analysis necessary for this level of regulation.
North East Florida Regional Council	Community Development	Strategic Regional Policy Plan	Growth management, regional resources	All	This is an effective partnership. The City works with the NEFRC to maintain consistency with regional goals, objectives, and policies.
North East Florida Regional Council	Community Development	Plan Review, Conflict Resolution	Growth management, regional resources	All	This is an effective, but limited partnership. Bunnell has not needed many of NEFRC's services. Representatives from NEFRC were present at the visioning meetings and interacted with residents.
Florida Power and Light	Community Development Public Works Administration	Service Provider	Growth management, utility infrastructure	N/A	This is an effective partnership. FPL provides the additional service of advising the City of the total number of connections, which aids in estimating actual population.
AT&T	Community Development Public Works Administration	Service Provider	Growth management, utility infrastructure	N/A	This is an effective partnership.
TECO Gas	Community Development Public Works, Utilities	Service Provider	Growth management, utility infrastructure	N/A	This is an effective partnership.

**Table 1 (cont.): Effectiveness of Existing Coordination Mechanisms**

Partners	City of Bunnell – Participating Department(s)	Mechanism	Issue(s)	Related Comprehensive Plan Element	Effectiveness
Federal Emergency Management Agency	Community Development Public Works Administration	Federal Regulatory Agency	Hazard mitigation, growth management, resource protection	Conservation, Future Land Use	This is an effective, but limited partnership. The City has not required the level of emergency services or hazard mitigation as other Florida jurisdictions.
U.S. Environmental Protection Department	Community Development Public Works Utilities	Federal Regulatory Agency	Environmental regulation, hazard mitigation, growth management, resource protection	Conservation, Future Land Use, Infrastructure	This is an effective regulatory partnership.
U.S. Army Corps of Engineers	Community Development Public Works	Federal Regulatory Agency	Environmental permitting, growth management, resource protection, infrastructure	Conservation, Future Land Use, Infrastructure	This is an effective regulatory partnership.
Fish and Wildlife Service	Community Development Public Works	Federal Regulatory Agency	Environmental regulation, growth management, resource protection	Conservation, Future Land Use	This is an effective regulatory partnership.

TABLE 2

CITY OF BUNNELL  
INTERGOVERNMENTAL COORDINATION FUNCTIONS

AGENCY/ OFFICE	NATURE OF RELATIONSHIP	LOCAL CONTACT	*COORDINATION MECHANISM
Flagler county	Plan Coordination	City Planning/ City Commission	7
School Board	Joint-use Recreation	City Planning/ City Commission	7

\*Coordinating Mechanism

1. Regulation/ Enforcement
2. Formal Reporting of Data, Program Status, or Activities
3. Binding Agreement
4. Informal Meeting or Correspondence
5. Committee or Advisory Board
6. Information Exchange
7. Interlocal Agreement

(Amended by Ordinance 2008-05, adopted July 1, 2008)