

# CITY OF BUNNELL, FLORIDA BUILDING PERMIT APPLICATION

DATE: \_\_\_\_\_

PERMIT # \_\_\_\_\_

Owner's Name \_\_\_\_\_ Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Property Location \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Legal Description of the Property \_\_\_\_\_

Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Subdivision \_\_\_\_\_

PARCEL # (REQUIRED) \_\_\_\_\_

Parcel Width \_\_\_\_\_ x \_\_\_\_\_ Depth \_\_\_\_\_ Square Ft. \_\_\_\_\_

**Description of Work:** \_\_\_\_\_

Contractor: \_\_\_\_\_ Telephone Number \_\_\_\_\_ Fax \_\_\_\_\_

Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip Code \_\_\_\_\_

State License # \_\_\_\_\_ **Bunnell Business Tax Number REQUIRED** \_\_\_\_\_

**If owner is to be the builder, and occupy the home, then The Owner/Builder Affidavit must be signed with application.**

Is main Floor Level less than 12" above the crown of the road? Yes  No

List area Totals in Square Feet:

Living Area \_\_\_\_\_ Garage \_\_\_\_\_ Carport \_\_\_\_\_ Screen Porch \_\_\_\_\_ Sidewalk \_\_\_\_\_

Open Porch \_\_\_\_\_ Accessory Bldg. \_\_\_\_\_ Patio \_\_\_\_\_ Driveway \_\_\_\_\_

Zoning Approval: \_\_\_\_\_ Date \_\_\_\_\_ Initials \_\_\_\_\_ Site Plan Approval: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Initials \_\_\_\_\_

Check One: Septic Tank \_\_\_\_\_ Tank # \_\_\_\_\_ City Sewer \_\_\_\_\_ City Water \_\_\_\_\_ Private Well \_\_\_\_\_

Check Equipment:

HEATING: Oil \_\_\_\_\_ Gas \_\_\_\_\_ ELECTRIC \_\_\_\_\_ ELECTRICAL SERVICE: Phase \_\_\_\_\_ Volts \_\_\_\_\_ Amps \_\_\_\_\_

KITCHEN RANGE: Gas \_\_\_\_\_ Electric \_\_\_\_\_ WATER HEATER: Gas \_\_\_\_\_ Electric \_\_\_\_\_

AIR CONDITIONING: Yes \_\_\_\_\_ No \_\_\_\_\_ WASHING MACHINE \_\_\_\_\_ DRYER \_\_\_\_\_ DISHWASHER \_\_\_\_\_ EX. FAN \_\_\_\_\_

RANGE HOOD \_\_\_\_\_ FIREPLACE \_\_\_\_\_

Type of Floor Construction: Concrete \_\_\_\_\_ Wood \_\_\_\_\_ Other \_\_\_\_\_

Number of Bathrooms \_\_\_\_\_ Total amount of floor drains and plumbing \_\_\_\_\_ Number of stories \_\_\_\_\_

Type of Exterior Walls:

Block \_\_\_\_\_ Stucco \_\_\_\_\_ Wood \_\_\_\_\_ Brick \_\_\_\_\_ Brick Veneer \_\_\_\_\_ Shingles \_\_\_\_\_ Aluminum Siding \_\_\_\_\_ Stone \_\_\_\_\_ Metal \_\_\_\_\_ Other \_\_\_\_\_

Type of Interior Walls:

Lath & Plaster \_\_\_\_\_ Drywall \_\_\_\_\_ Paneling \_\_\_\_\_ Unfinished \_\_\_\_\_ Other \_\_\_\_\_

Kind of Roof Construction:

Common \_\_\_\_\_ Trusses \_\_\_\_\_ Gable \_\_\_\_\_ Flat \_\_\_\_\_ Shed \_\_\_\_\_ Hip \_\_\_\_\_ Metal \_\_\_\_\_ Tile \_\_\_\_\_ Tar & Gravel \_\_\_\_\_ Shingles \_\_\_\_\_ Roll \_\_\_\_\_ Other \_\_\_\_\_

Plumbing Contractor \_\_\_\_\_ Occ Lic# \_\_\_\_\_ Electrical Contractor \_\_\_\_\_ Occ Lic# \_\_\_\_\_

Mechanical Contractor \_\_\_\_\_ Occ Lic# \_\_\_\_\_ Roofing Contractor \_\_\_\_\_ Occ Lic # \_\_\_\_\_

Other \_\_\_\_\_ Occ Lic # \_\_\_\_\_

Cost of Improvement \$ \_\_\_\_\_

To be Installed, But Not

Included in the Above Price \$ \_\_\_\_\_

Electrical \$ \_\_\_\_\_

Heating/Air Conditioning \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

**TOTAL COST OF IMPROVEMENT** \$ \_\_\_\_\_

x \_\_\_\_\_

**APPLICANT Must Sign Here**

Owner \_\_\_\_\_ Contractor \_\_\_\_\_

**“FAILURE TO COMPLY WITH THE MECHANICS LIEN LAW CAN  
RESULT IN THE PROPERTY OWNER PAYING TWICE FOR  
IMPROVEMENTS.”**

**Zoning Approval:** \_\_\_\_\_ **Date** \_\_\_\_\_ **Initials** \_\_\_\_\_ **Site Plan Approval required:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **Initials** \_\_\_\_\_

**Fire Review Needed:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **Fire Review Completed:** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **Initials** \_\_\_\_\_

**Residential Permitting Checklist**  
**(Site Built Structures)**

- Completed application
- 2 sets of sealed drawings by architect or engineer that meet FBC 2010 specs and wind-loads of 140 mph
- 1 site plan showing the building locations, patios and driveways
- 1 sealed survey/site plan locating the proposed structure to property lines
- Zoning approval
- 2 sets of sealed truss layouts from manufacturer
- 2 sets of Energy forms
- 2 sets of mechanical plans with ductwork layout with return air method
- 2 sets of plumbing plans with riser
- 2 sets of electrical layouts, panel size & riser
- 2 sets windows and doors design test and installation requirements that meet FBC 2010
- Disclosure statement (Unless owner is applying)
- Water and sewer availability **OR** if to be served by well & septic, Health Department permit
- Copy of recorded Notice of Commencement
- Contractor information (all contractors must be registered with the City of Bunnell)
- Copy of receipt for Flagler County Transportation and Flagler County Parks & Rec impact fees
- If connecting to a County Road, copy of Flagler County driveway access permit