



CITY OF BUNNELL

Job Title:	Mechanic	Job Category:	Maintenance
Department/Group:	Public Works/Utilities	Job Code/ Req#:	
Location:	City of Bunnell, FL	Travel Required:	As needed
Level/Salary Range:	\$12.40 – 15.83	Position Type:	Full-Time, Hourly, Non-Exempt
HR Contact:		Date posted:	
Will Train Applicant(s):		Posting Expires:	
External posting URL:			
Internal posting URL:			
Applications Accepted By:			
Fax or E-mail: BunnellHR@bunnellcity.us Fax: 386-437-7503 Attention: HR Department		Mail: Human Resources City of Bunnell PO Box 756 Bunnell, FL 32110	
Job Description			
<p>Job Purpose: Under limited supervision performs work of considerable difficulty in the repair and maintenance of vehicles and heavy equipment; performs related work as assigned.</p> <p>The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position</p> <p>Duties:</p> <ul style="list-style-type: none"> • Diagnoses, rebuilds and repairs vehicles and heavy equipment. • Performs inspections and preventive maintenance of vehicles and heavy equipment. Prepares and maintains records and reports. • Comply with all health and safety rules. • Performs other duties as assigned. <p>Knowledge/Skills/Abilities: Considerable knowledge of:</p> <ul style="list-style-type: none"> • Methods, materials, tools and techniques used in vehicle and heavy equipment repair and maintenance. • Diagnosing mechanical problems and performing repairs. • Safety practices and procedures. <p>Working knowledge of:</p> <ul style="list-style-type: none"> • Paint and body work • Mechanical design and fabrication. • Electrical systems, including computerized induction/ignition systems. <p>Skill in:</p> <ul style="list-style-type: none"> • Use of power and hand tools. • Use of diagnostic equipment. 			



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- Acetylene and electric arc welding.
- Operation of vehicles and heavy equipment for diagnostic purposes.

Ability to:

- Work weekends & holidays if needed.
- Diagnose problems and make repairs in the field.
- Prepare and maintain records and reports.
- Establish and maintain effective working relationships with employees, other agencies and the public.
- Follow written and verbal instructions, including manufacturers' service specifications.
- Communicate effectively verbally and in writing.

Educational Requirements:

- High School or GED
- Within the last 10 years, five years of experience and/or training in vehicle/construction heavy equipment repair and maintenance shop or any combination of education, training and experience that demonstrates the ability to perform the duties of the position.

Professional Licenses:

- **Must** possess a valid Florida Driver's License
- **Must** possess CDL "B" or higher
- ASE Certification, **preferred**

Work Environment:

- Employee will be required to stand and walk; talk or hear in person; climb or balance, stoop, kneel, crouch or crawl, smell; use hands to finger, handle, feel or operated objects, tools or controls; and reach with hands or arms. Incumbents will be required to frequently lift up to 60 pounds and occasionally over 100 pounds.
- Vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.
- Some employees in this class may be required to wear respirators regularly. This requirement will prohibit employees from having facial hair or head hair that impairs the effectiveness of respirator equipment. Reasonable accommodation may be made to enable individuals with disabilities to perform essential duties of the class as they relate to this requirement.
- The employee will regularly work in extreme outside weather conditions, near moving mechanical parts, in precarious and confined places, near street/road traffic and frequently on slippery or uneven surfaces. Employee is frequently exposed to wet and/or humid conditions, heavy vibrations, fumes or airborne particles, toxic or caustic chemicals, and the risk of electrical shock. The noise level in the work environment is frequently loud.

The City of Bunnell, Florida is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, The City of Bunnell, Florida will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Reviewed By Director:		Date:	
Approved By City Manager:		Date:	
Last Updated By:		Date/Time:	